



Hello,

Your son/daughter is requesting to use either part or all of their school day to complete a job shadow. These are opportunities that Inspire WI has helped connect the student to, or the student and/or family have taken the initiative to set it up through personal connections. These experiences are valuable and allow students to emerge themselves in different work environments. It also gives them the opportunity to ask the person they are shadowing questions to better understand what steps they took to get the position as well as the true pros and cons of it. The Oakfield High School Counseling department is in support of these outings as an effort to reduce instances of students having no plan or a plan they end up disliking after graduation. If the student takes time to complete a job shadow, this outing will not negatively count against their attendance and is considered a school approved absence.

During a job shadow experience, it is expected that the student conducts themselves in a respectful manner as they would at school. The student and/or parent are responsible for arranging transportation to and from the work site. Students with multiple and/ or major behavioral referrals or are considered truant will be denied this opportunity during school hours.

Please feel free to reach out to me if you have any questions or need additional information.

Sincerely,

Jennifer Schindel

School Counselor

By signing below, you are indicating that you understand the value and expectations of a job shadow experience. Oakfield School District does not assume the liability for any unavoidable accidents and/or injuries that might be incurred while the student is participating in a job shadow.

Student Signature _____

Parent Signature _____

Oakfield HS Principal _____

District Office
200 White Street
Oakfield WI 53065
Phone: (920) 583-4117
Sarah Poquette
District Administrator
Mrs. Holly Rabe
Dir. of Sp. Ed./School Psychologist

Oakfield High School
250 Church Street
Oakfield WI 53065
Phone: (920) 583-3141
Mr. Timothy J. Brown
Principal
Mr. Doug Mock
Activities Director

Oakfield Middle School
250 Church Street
Oakfield WI 53065
Phone: (920) 583-3141
Mr. Timothy J. Brown
Principal
Mr. Doug Mock
Activities Director

Oakfield Elementary School
200 White Street
Oakfield WI 53065
Phone: (920) 583-3146
Mrs. Becky Doyle
Principal
Oakfield Child Care Center
Phone: (920) 583-2648